



## Board of Directors Regular Session Meeting Minutes Summary

**DATE:** May 11th, 2023, 6:30 pm Meeting

**LOCATION:** RMAE Den Community Room

**RMAE Vision Statement:**

RMAE envisions a community of parents, teachers, students, and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement, and the love of learning, resulting in responsible, productive citizens.

**RMAE Mission Statement:**

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

**RMAE Core Virtue:**

**Hope** – Hope is finding the light in the darkness, and trusting in the right endings.

Meeting Agenda Summary	
<b>Call to Order, Pledge of Allegiance, Reading of Vision, and Mission Statements</b>	<p>Board Members in attendance:</p> <ul style="list-style-type: none"> <li>• Scott Jones, President, Parent Representative</li> <li>• Kjersten Ostrom-Condojani, Vice President, Parent Representative</li> <li>• Kirsten Fisher, Treasurer, Parent Representative</li> <li>• Janelle Herrera, Secretary, Parent Representative</li> <li>• Ann Hudson, Executive Director/Principal (Non-Board Member)</li> <li>• Paolo Bacchiarello, Parent Representative (arrived at 6:37pm)</li> <li>• Sarah Sailor, Parent Representative</li> <li>• Dan O’Neil, Community Representative</li> </ul> <p>Absent:</p> <ul style="list-style-type: none"> <li>• Gerry Kostuk, Parent Representative</li> <li>• Michael Bell, Parent Representative</li> </ul> <p>Scott Jones opened the meeting with the Pledge of Allegiance and read the Vision, Mission, and Core Virtue statement(s).</p>
<b>Public Comment</b>	<p>The meeting started with an opportunity for public comment: There was no public comment.</p>
<b>Approval of Minutes</b>	<p>Kjersten Ostrom-Condojani moved to approve the minutes for the April 13th, 2023 board meeting and Kirstin Fisher seconded it. The minutes were approved unanimously, with one abstention.</p>
<b>General Session</b>	<ul style="list-style-type: none"> <li>• <b>PTO Update:</b> Dr. Hudson shared that the PTO did the election for their new board. They voted to fund the remaining balance for signs and will be sponsoring field trips next year. Had 100 toys donated in the toy drive.</li> <li>• <b>Treasurer’s Report/Action* Discussion around debt service and vote to pay down:</b> The Treasurer’s Report was provided by Kirsten Fisher. The FY 2023 revised budget was reviewed and the carry-over. The FY 2024 revised budget was also reviewed.</li> <li>• <b>Action* Vote to approve FY 2023 adjusted budget and FY 2024 budget:</b></li> </ul>

	<ul style="list-style-type: none"> <li>○ Kristin Fisher made a motion Adopt the Amended FY23 CDE &amp; Jeffco Budgets which include the following Appropriated Reserves: <ul style="list-style-type: none"> <li>▪ The amount allocated to Contingency equals \$908,310.</li> <li>▪ The amount restricted to Debt Service equals \$23,708.</li> <li>▪ The amount of Reserved Fund Balance equals \$846,120.</li> <li>▪ The amount for TABOR equals \$125,599.</li> </ul> </li> <li>○ The Total Reserves equals \$1,903,737, and the Total Expenditures plus Reserves equals \$6,513,488. Kjersten Ostrom-Condojani seconded the motion. The motion passed unanimously.</li> <li>○ Kristin Fisher made a motion to adopt the amended FY24 CDE &amp; Jeffco Budgets which include the following Appropriated Reserves: <ul style="list-style-type: none"> <li>▪ The amount allocated to Contingency equals \$1,203,659.</li> <li>▪ The amount of Reserved Fund Balance equals \$628,427.</li> <li>▪ The amount for TABOR equals \$139,342.</li> </ul> </li> <li>○ The Total Reserves equals \$1,971,428 and the Total Expenditures plus Reserves equals \$6,648,475. Kjersten Ostrom-Condojani seconded the motion. The motion passed unanimously.</li> <li>● <b>Principal’s Report:</b> Dr. Hudson provided the following Principal’s Report which highlighted: <ul style="list-style-type: none"> <li>○ Educational Excellence – <ul style="list-style-type: none"> <li>▪ The leadership team is discussing department ideas, expectation consistency, and is busy with EOY events including Science Innovation Day.</li> <li>▪ Math Curriculum is being reviewed and narrowed down to two options.</li> <li>▪ EOY map testing began and results will be shared in June.</li> <li>▪ IXL data will also be shared in the June meeting.</li> <li>▪ Purchased a new program around instructional effectiveness.</li> </ul> </li> <li>○ Sustainability - <ul style="list-style-type: none"> <li>▪ Reviewed current and future enrollment numbers.</li> <li>▪ Reviewed staffing updates for the 23/24 school year.</li> <li>▪ Marketing tents for summer events and material to 5 realtors with listings, mass mailer in progress.</li> </ul> </li> <li>○ Other – <ul style="list-style-type: none"> <li>▪ Todd is back part-time</li> <li>▪ Reviewed summer facility improvement list</li> <li>▪ Review school happenings</li> </ul> </li> </ul> </li> <li>● The SAC committee meeting had to be canceled.</li> <li>● The board discussed the self-evaluation</li> <li>● The board discussed election results and that those interested in officer positions must submit a letter of intent.</li> <li>● The board discussed that the Director’s end-of-year evaluation input is needed.</li> <li>● Kjersten Ostrom-Condojani made a motion to adjourn the meeting. Sarah Sailor seconded the motion. The motion was passed unanimously and concluded at 8:07 pm.</li> </ul>
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>● The next regular board meeting is on June 8th, 2023, at 6:30 PM, in The Den.</li> </ul>